

# FARMINGTON POLICE DEPARTMENT

## POLICY AND PROCEDURE



**Policy Number:**  
246-05

**Effective Date:**  
09/28/2016

**Subject:**  
V.I.P Security

**Approved by:**

A handwritten signature in black ink, appearing to read "S.D. Hebbe".

**Steven D. Hebbe, Chief of Police**



### PURPOSE:

To establish guidelines for providing security of persons who face unusual risk due to their positions or notoriety.

### POLICY:

The Farmington Police Department will provide police protection for dignitaries, visiting officials of other major governmental entities, VIP's, or other persons against whom a significant threat is perceived, or to assist other agencies in their assigned security missions while the visiting persons are in the city.

### PROCEDURE:

A dignitary will be defined as any person who, because of social, political, religious or other position, may be a target of threats or physical harm. Any time a visiting dignitary is a political or foreign governmental official, prior notification will be made to the U.S. Secret Service and, when applicable, the Federal Bureau of Investigation.

### Responsibilities:

1. Due to the complexity of dignitary security operations and the multitude of Departmental Divisions and specialized Units involved in such an operation, the Operations Deputy Chief, or designee, is responsible for the planning, procuring, budgeting and initial coordination necessary for the successful implementation of the provisions of this policy despite involvement of Divisions or Units normally outside of the Operations Deputy Chief's command;
2. The Special Operations Lieutenant is responsible for the implementation of the tactical field provisions of this policy;
3. Detective Division personnel will normally be used as plainclothes/undercover operatives and for the developing of intelligence information. A Patrol Lieutenant will provide the necessary uniform personnel to control crowds, traffic and lead escorts, but may be augmented by members of the Traffic Unit.

**Equipment:**

1. The Support Services Lieutenant or Fleet Manager is responsible for providing a sufficient number of marked and unmarked vehicles for use during any VIP security mission;
2. The SWAT Team Commander or designee will be responsible for providing any specialized weapons or tactics;
3. When Department personnel are working a V.I.P. security detail in plainclothes, a predetermined identifying system will be used such as a particular color of a lapel pin or badge for each of those officers. Colors/pins will be chosen confidentially near the date of the detail.

**General provisions for dignitary protection:**

1. The Traffic Unit will be responsible for initial route reconnaissance, to include alternate routes and for recommending a preferred route of travel;
2. The Special Operations Lieutenant, or designee, will be responsible for the inspection of any sites or facilities to be used by the dignitary. When necessary, outside expertise will be used to assist in this regard, e.g., electronic sweeps, bomb searches, etc.;
3. The Detective Lieutenant is responsible for the gathering of intelligence concerning any visiting dignitary, their families or companions, to include any person or groups believed to be a threat to the dignitary;
4. Upon notification of a pending dignitary visit, the Operations Deputy Chief, or designee, will be responsible for coordination of all activities, both within the Department and with other affected outside agencies, in addition to responsibility for the actual security operation itself, once it has begun;
5. Designation of the command post location and any other command and control procedures or responsibilities will be the responsibility of the Operations Deputy Chief or designee;
6. The Farmington Fire Department will be used for emergency first aid during V.I.P. security details. The San Juan Regional Medical Center paramedics will be used for emergency first aid and medical transport. The San Juan Regional Medical Center will be used as the primary medical facility;
7. When a V.I.P. security detail requires the use of a communication system other than the Farmington Police network, the equipment will include separate equipment and channels that can be rented or borrowed to accomplish the communications functions/needs.
8. The Special Operations Lieutenant, or designee, will be responsible for conducting a debriefing of the event and providing an after-action report for review and approval by the Operations Deputy Chief.